# PLACER COUNTY OFFICE OF EMERGENCY SERVICES

### MEMORANDUM

TO: Honorable Board of Supervisors

FROM: Thomas Miller, County Executive Officer

by: Rui Cunha, Emergency Services Program Manager

**DATE:** March 21, 2006

SUBJECT: Adopt a resolution approving an amendment to the FY2005-2006

contract with the California Department of Forestry and Fire Protection in the amount of \$428,926, to a total contract amount, not to exceed \$3,934,472, authorize your Chairman to sign five copies of the contract amendment, and approve the resultant budget revision

to the fire protection fund.

### **ACTION REQUESTED**

Adopt a resolution approving an amendment to the FY2005-2006 contract with the California Department of Forestry and Fire Protection (CDF) in the amount of \$428,926, to a total contract amount, not to exceed \$3,934,472. Authorize your Chairman to sign five copies of the contract amendment, and approve the resulting and required budget revision to the Fire Protection Fund. [This contract amendment is contingent upon the District fulfilling the requirements of the Transition Plan presented at the February 7, 2006 Board meeting.]

### **BACKGROUND**

On February 7, 2006 your Board approved the dissolution of Placer Consolidated Fire Protection District (District) and the assumption of its fire protection responsibilities by Placer County Fire. On February 8, 2006, the Placer Local Agency Formation Commission (LAFCo) approved the dissolution subject to establishment of a Zone of Benefit to provide the fiscal support necessitated by the additional fire protection responsibilities. A brief synopsis of previous and related activity surrounding the District's dissolution is as follows:

- In September 2004, the District Board of Directors, based on its prognosis of a dire fiscal outlook, requested the County engage with it and CDF to "more formally look into all possible options to maintain or improve the service provided to our residents..."
- Attempting to resolve its financial dilemma on its own, the District placed a measure to increase the annual assessment on the November 2004 election ballot. Unfortunately, the measure did not pass, and LAFCo then requested that County

Board of Supervisors Zone of Benefit 193, CDF Contract Amendment March 21, 2006 Page 2 of 4

staff work with the District and the Western Placer County Fire District Advisory Association ("Association") to develop a plan to improve all fire services on the Western Slope, including those provided by the District. For the following year, the District, the Association, CDF and County staff worked to develop a solution to provide adequate and affordable fire protection services while retaining the District.

- Following the ballot measure failure, and in order to meet its financial obligations, the District Board implemented periodic "brownouts" of its Ophir station. Compounded by personnel shortages, the number and duration of these brownouts increased during the ensuing year to the point of complete closure of the Ophir Station in November 2005. Only the very recent addition of CDF fire fighters, under an Amador Plan contract, allows staffing of the Ophir Station.
- As alluded above, excessive fire fighter turnover hampered the District's ability to provide a correct and consistent level of service. The District has experienced low morale and has been unable to maintain a corps of volunteers necessary to augment staff and create organizational depth.
- Finally, having exhausted all available options, in October 2005 your Board directed staff to proceed with measures to incorporate the District's fire protection services into Placer County Fire. The District then held hearings in October, November, and December 2005 to discuss its dissolution with the public. Ultimately, the District Board resolved in January 2006 to apply to Placer LAFCo to initiate the process of dissolution.
- To ensure the timely and effective assumption of fire protection services in the District area by Placer County Fire, the following steps have been undertaken by County Staff:
  - ✓ A thorough fiscal analysis of the District and a requirement for it to meet all outstanding financial obligations prior to dissolution.
  - Development of a transition plan for County Staff to ensure a seamless assumption of the real property, station property, rolling stock, and all other equipment of the District by the County, and assumption of fire protection responsibilities by Placer County Fire.
  - Coordination with and involvement of CDF and State offices to ensure all affected personnel are transitioned to State service and accommodated fairly.
  - ✓ Development of a Zone of Benefit, comprised of the District, to provide funding for fire protection services by Placer County Fire.
  - ✓ Coordination with CDF, the contract provider of Placer County Fire services, to accommodate the additional territory and responsibilities within the financial limits of the new Zone of Benefit that preclude the necessity of

Board of Supervisors Zone of Benefit 193, CDF Contract Amendment March 21, 2006 Page 3 of 4

further brownouts and guarantees a consistent and professional level of fire protection services.

### CONTRACT AMENDMENT

In a related action today, your Board approved the formation of County Service Area (CSA) 28, Zone of Benefit 193, North Auburn/Ophir Fire effective on or about April 10, 2006. Inasmuch as the County fiscal year ends on June 30, fiscal support for fire protection services during the period from the District's dissolution (April 10) to the end of the current fiscal year must be provided by amendment of the current contract with CDF. In succeeding fiscal years, funding will be provided under normal budget procedures.

The existing contract, approved by your Board, March 7, 2006, provides County fire protection services in those areas of the unincorporated county not covered by an independent fire protection district or department. This action accommodates the addition of territory and fire protection responsibilities by Placer County Fire, and gives it the necessary fiscal support. As previously stated, revenues of the Zone of Benefit are adequate (i.e., transition is "...at no cost to the County") to cover those services by Placer County Fire.

The attached contract amendment adds \$428,926 to the current, FY 2005-2006 contract with CDF, to a total contract amount, not to exceed \$3,934,472. In return, CDF will assume full responsibilities for fire services within the North Auburn/Ophir Fire area to include all costs associated with pay and benefits, training, travel, and dispatch. The amendment sustains two-company coverage at Station 64, Atwood Rd., and one-company coverage at Station 65, Ophir Rd. This amendment augments fire protection capabilities at Station 10, Bowman, and sustains adequate Chief Officer Coverage for the entire North Auburn/Ophir Fire area. Lastly, this amendment adds shared North Auburn/Ophir Fire and system-wide administrative capabilities to assist in all aspects of administration, logistics, and Fire Marshal tasks.

#### **FUTURE CONTRACT COSTS**

Placer County will experience a reduction in costs associated with the delivery of fire protection services in the Amador portion of the County's contract with CDF. Beginning June 30, 2006, CDF will cover the costs (base salary, planned overtime and benefits) of three permanent employees (Fire Captain or Fire Apparatus Engineer) and the County will cover the costs of two firefighter I's to meet a minimum of two person staffing on each engine under the County's Amador Plan. Previously, Placer County provided funding for all five employees at a rate of 15% of base salary and benefits and 100% of planned overtime. Placer County will continue to be responsible for costs attributable to unplanned overtime and operations to include fuel, utilities and associated equipment, communications and maintenance costs.

This change in how the State will charge Placer County for the Amador portion of the

Board of Supervisors
Zone of Benefit 193, CDF Contract Amendment
March 21, 2006
Page 4 of 4

CDF contract will result in a savings of over \$25,000 per Amador station (Ophir, Bowman, Colfax, Alta). Additionally, Placer County will see a reduction in costs of over \$80,000 for planned overtime costs attributable to Battalion Chief positions in the Amador portion of the current contract with CDF.

The total net savings to Placer County are unknown at this time and are subject to a number of factors to include ongoing bargaining unit negotiations, the start and end of Fire Season (a longer Fire Season results in reduced County costs), and County directed service delivery enhancements (none recommended at this time).

### FISCAL IMPACT

This action will have no impact on the County's General Fund. Fiscal analysis indicated sufficient Placer Consolidated Fire District funds are available to pay all expenditures through dissolution on or about April 10, 2006, and after dissolution to the end of the fiscal year on June 30, 2006. However, execution of the contract amendment is contingent upon the District fulfilling the requirements of the Transition Plan presented at the February 7, 2006 Board meeting.

#### **Attachments:**

Board Resolution
Budget Revision
CDF Fire Protection Contract Amendment (5 copies)

# Before the Board of Supervisors County of Placer, State of California

Dogo No.

To the matter of A DECOLUTION ADDROVING AND

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ne Board of Supervisors of Placer County at a regular
Chairman, Board of Supervisors
_

WHEREAS, on February 7, 2006, the Board of Supervisors ("Board") of Placer County agreed to assume, upon dissolution of the Placer Consolidated Fire Protection District ("District") responsibility for providing fire protection services within the territory served by the District and integrate the territory into the operation of Placer County Fire based upon a transition plan approved by the Board, with the costs of services to be funded by existing District property tax revenues and pre-existing and approved charges upon parcels within the District to be transferred to the County, implemented through creation of a new zone of benefit within the existing County Service Area No. 28 ("CSA 28"); and

WHEREAS, on February 8, 2006, Placer LAFCo adopted LAFCo Resolution No. 2006-02, which provided that all property taxes and ongoing approved revenues of the District, including any existing benefit assessments, special taxes, general taxes, fiscal assets, reserves and other assets shall transfer to the County and be used by the County to fund operations under a new zone of benefit to be established by the County prior to the effective date of the dissolution; and

WHEREAS, the California Department of Forestry and Fire Protection (CDF) is under contract to the County and serves as Placer County Fire.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the County of Placer, that the Cooperative Agreement between the County of Placer and the California Department of Forestry and Fire Protection for Fiscal Year 2005-2006 in order to fund Placer County Fire operations in the District area for

the period from dissolution of the District, presumed to be April 10, 2006 to the end of the County Fiscal year, June 30, 2006, is hereby amended in the amount of \$428,926, to a total contract amount, not to exceed \$3,934,472, and that the Chairman of the Board of Supervisors is authorized to sign five copies of the contract.

**RESOLVED FURTHER,** the Clerk of the County of Placer shall certify the adoption of this resolution, and thenceforth and thereafter the same shall be in full force and effect.

**Total S Amount** 

PLACER COUNTY

PC AUDITOR-CONTROL ER

PAS	DOCUME	NT NO.	

### **BUDGET REVISION**

ZOON MAR 13 P 12: 50

Auditor-Controller

TOTAL

LINES

3

Cash Transfer Required

Reserve Cancellation Required

County Executive

9 BR 857,852.00

**POST DATE:** 

DOC

TYPE

DEPT

NO.

Establish Reserve Required

Board of Supervisors

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REASON FOR REVISION:	To increase appropriations and offsetting revenues for an amendment to the CDF contract for services

Prepared by Linda Oakman Ext 4681

Department Head Supervisors Ext 3/13/06

Board of Supervisors

Budget Revision # FOR INDIVIDUAL DEPT USE

Distribution: ORIGINAL ONLY to Auditor

Rev 11/16/2004



## STANDARD AGREEMENT AMENDMENT

Agreement after this amendment is:

STD. 213 A (Rev 6/03) AGREEMENT NUMBER AMENDMENT NUMBER CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 2CA55114 #1 REGISTRATION NUMBER: This Agreement is entered into between the State Agency and Contractor named below: California Department of Forestry and Fire Protection CONTRACTOR'S NAME Placer County 2. The term of this July 1, 2005 Agreement is through June 30, 2006 3. The maximum amount of this \$3,934,472.00

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

Three million, nine-hundred thirty-four thousand, four-hundred seventy-two dollars and no cents

This amendment adds \$428,926 to this one-year contract for the provision of services in Placer County CSA 28 Zone 193. The total amount of this Placer County Fire Protection contract will not exceed \$3,934,472. Exhibit E amendment is included.

Exhibit E - Additional Provisions - 9 pages

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR	CALIFORNIA Department of General Services									
CONTRACTOR'S NAME (If other than an individual, state whether a corporation	on, partnership, etc.)	Use Only								
County of Placer	_									
BY (Authorized Signature)	DATE SIGNED (Do not type)	7								
<b>L</b>										
PRINTED NAME AND TITLE OF PERSON SIGNING		7								
Bill Santucci, Chairman of the Board										
ADDRESS										
175 Fulweiler Ave.										
Auburn, CA 95603										
STATE OF CALIFORNIA										
AGENCY NAME	· · · · · · · · · · · · · · · · · · ·									
California Department of Forestry and Fire Protection		1								
BY (Authorized Signature)	DATE SIGNED (Do not type)	1								
<u></u>										
PRINTED NAME AND TITLE OF PERSON SIGNING	Exempt per:									
James M. Wright, Deputy Director, Chief of Fire Protect										
ADDRESS		1								
1416 Ninth Street, Sacramento, CA 94244-2460	204									

Contractor: Placer County Contract No.: 2CA55114, Am. #1

## EXHIBIT E ADDITIONAL PROVISIONS

### **Schedules**

T	he following	g Schedules are included as part of this agreement (as needed):
	X A	Fiscal Display, PRC-4142 - STATE provided LOCAL AGENCY funded fire protection services.  AND/OR
	X	<b>Fiscal Display, PRC 4144 -</b> STATE provided LOCAL AGENCY funded fire protection services during winter non-fire season.
	□ В	State Funded Resource (required) - A listing of personnel, crews and major facilities of the State overlapping or adjacent to the local agency area that may form a reciprocal part of this agreement.
	□ c	<ul> <li>LOCAL AGENCY Provided Local Funded Resources - A listing of services, personnel, equipment and expenses, which are paid directly by the local agency, but which are under the supervision of the unit chief.</li> </ul>
	□ <b>D</b>	LOCAL AGENCY Owned STATE Maintained Vehicles - Vehicle information pertaining to maintenance responsibilities and procedures for local agency-owned vehicles that may be a part of the agreement.
		REQUIRED INSURANCE CERTIFICATIONS
	□ <b>E</b> .	Certification of Self Insurance - and/or proof of Self-insurance for any of the following: Workers' Compensation Benefits, Tort Liability and Vehicle Liability  And/Or
		Insurance certificate, if not self-insured. Must name CDF/State of California as additional insured (provide 2 copies)
The addit	ional docu	mentation listed below is required by CDF.
I	□ 1	) CDF Review Certification Memo (signatures)
i	□ 2)	Routing Checklist
İ	□ 3)	Local Agency's Governing Board Resolution or Minutes (provide 2 copies)
I	□ 4)	Fiscal Sheet - Exhibit E, Schedule A (provide 4 extra copies)
]	□ 5)	Service Description – Required if this is a Limited Service Agreement



### SCHEDULE A - 4142

### INDEX 2300 PCA 27300 (BU 221600)

This is Schedule A - 4142 of the Cooperative Agreement, dated July 1, 2005 Between State of California Department of Forestry and Fire Protection and the County of Placer, a Local Agency

### **PERSONNEL SERVICES:**

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2	FF-II	2.75	4/10-6/30	\$	2,777	7 \$	15,274	\$7,909	\$23,182						\$23,182	
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Emergency Ser	rvice						51.78								
(Base pay)	1	Div. Chief	2.75	4/10-6/30	\$700	\$1,925	\$997	\$2,922						\$2,922	
	1	BC Ops	2.75	4/10-6/30	\$4,641	\$12,763	\$6,609	\$19,371						\$19,371	
	1	FC/Fire Plan	2.75		\$4,874	\$13,404	\$6,940	\$20,344						\$20,344	
							Benefit								
(Base pay)							45.92								
	1	Mgt. Ser. Tech.	2.75	4/10-6/30	\$3,809	\$10,475	\$4,810	\$15,285	\$9,171					\$6,114	
							Benefit								
Planned OT @ 1.5	5 time						26.89								
Sch A	1	Div. Chief	2	4/10-6/30	\$69	\$138	\$37	\$175						\$175	
	1	BC Ops	2	4/10-6/30	\$3,332	\$6,664	\$1,792	\$8,456						\$8,456	
	1	FC/Fire Plan	2.00	4/10-6/30	\$2,481	\$4,962	\$1,334	\$6,296						\$6,296	
Dispatch Servi							_	100.0%	 31.0%	16.8%		25.0%			27.2%
		g Dispatch Services of					Sub-total ECC	\$0	\$0		\$0		\$0		\$0
PCFPD % of total	cost of prov	viding Dispatch Service	es out o	f Grass Valley			Sub-total ECC	\$13,300						\$13,300	
							Total ECC	\$13,300							
							Benefit rate								
Unplanned OT Fo	or All Classe	S					1,45							*****	
@ 1-1/2					\$4,000		\$58	\$4,058						\$4,058	
					Subtotal P	ersonal Se	rvices:	\$90,208	\$9,171		\$0		\$0	\$81,036	\$0



OPERATING EXPENSES: Travel In-State County Business/Training			\$500			\$500				\$500	
Training			Subtotal Travel:	raveľ:		\$500	0 <b>\$</b>	<b>0\$</b>	0\$	\$500	\$
Tuition			\$500			\$500				\$500	
Communications			Subtotal Training:	raining:		\$500	<b>9</b>	<b>0</b> 5	0 <b>\$</b>	\$500	<b>9</b>
Amador BC 0 Mobile Radio 0 Handi-taikies 0 Elec. Sirens	Radio 0.0 slkies 0.0 rens 0.0		11/1-5/31 11/1-5/31 11/1-5/31	\$19.02 \$6.67 \$7.20		G					\$0 \$0 \$0
			Subtotal C	Subtotal Communications:	ü	0\$	0\$	9	0\$	0 <b>\$</b>	0 <b>5</b>
Vehicles Engines maintenance and repair BC & FC vehicle maintenance and repair CDF PU mileage	e and repair ance and repair					08 S8	o o	0 <b>9</b>	O \$*		8
			Subtotal Vehicles:	ehicfes:		0\$	<b>S</b>	0 <b>\$</b>	Q.	8	œ.
Personal Care Uniform Allowance 1 Full-time - BC 1 Full-time - FC/Fire Plan	2.75	4/10-6/30	\$ 69.17 \$ 69.17	7 \$190 7 \$190	Benefit 26.89 \$51	\$241 \$241				\$241 \$241	
Contingency			Subfotal F	Subtotal Pers. Care: \$0		\$483	<b>3</b>	<b>0</b>	0\$	\$483 \$0	<b>%</b>

0\$	\$418,920	o <b>\$</b>	O <b>\$</b>	\$10,006	\$428,926		Total
0\$	\$34,942	0\$	0\$	\$835	\$35,777	9.10%	Admin. Charge @
\$	\$383,978	\$0	0\$	\$9,171	\$393,150		
APOA27330.7 €	**PCA27350 ****	HPCM27302 SFM	RPCA27807ffel	1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1	, const		
\$0	\$90,028	\$0	\$0	\$10,006	\$100,035		Total System-Wide Command/Support:
0\$	\$7,509	\$0	0\$	\$835	\$8,344	9.10%	Admin. Charge
\$0	\$82,519	\$0	80	\$9,171	\$91,691	ŧ	Subtotal System-Wide Command/Support:
<b>\$</b>	\$1,483	<b>9</b>	\$0	0\$	\$1,483	Subtotal Operating Expense:	Subtotal O
PCA 27330/12	#PCA 27350 F	#PCA27302 ##	PCA27301 PC		a fotal		